



Meeting (No) **Finance & Administration Committee 28)**
Time & Date **10am Tuesday 1 November 2022**
Place **Neston Town Hall**
Document **Agenda**

Members of the public and the press are welcome to attend for "Part 1" of the agenda. Reports in "Part 2" contain confidential information and only Councillors and reporting officers can be present.

Supporting documents may be viewed on our website www.neston.org.uk by following links to the Town Council Meetings, or viewed at the council offices.

PART 1: Items to be considered in the presence of the press and public		
28	Questions and comments from residents or representatives to a maximum of 3 minutes per person and an overall limit of 30 minutes	
a	on any item of business included in the agenda	
b	with the Chairman's permission to seek information from the Council about matters of particular significance to the people of Neston.	
		Document
29	Apologies for absence	
	To receive and consider acceptance of reasons for absence and to note other absence.	
30	Declarations of Interest	
	To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.	
31	Minutes of the last meeting	
	To confirm as a correct record the minutes of the meeting held on 20.09.22.	FA3/31
32	Committee budget	
	To consider the current F&A Committee budget/EMRs.	FA3/32
33	Finance	
a	To approve expenditure of £51,566.65 net from the Council's current account authorised by the RFO from 01.08.22 to 30.09.22, and Equals card payment of £197.60 net from 01.08.22 to 30.09.22.	FA3/33a
b	To note the current account income of £5,177.05 net from 01.08.22 to 30.09.22.	FA3/33b
c	To agree the reconciliation of the Council's three bank accounts to 30.09.22.	FA3/33c
d	To agree the length of time that Neston Town Council will display the notice of conclusion of audit.	
34	Exceptions report	
	To review the exceptions report.	FA3/34
35	Officer delegated decisions	
	To note that no delegated decisions relating to the Finance & Administration Committee have been taken since the last meeting.	

36	Replacement laptop	
	To approve purchase of a replacement laptop for the SM&S Co-ordinator at a maximum cost of £550 (£210 from EMR 330 and the remainder from budget 4055).	
37	Budget setting 2023/24	
a	To consider report FA3/37a confirming JPAG best practice guidance on levels of general reserves.	FA3/37a
b	To consider report FA3/37b and to agree the Committee's budget request for 23/24.	FA3/37b
38	Delivery Plan	
a	To consider adoption of the draft 2022-23 Delivery Plan.	FA3/38
b	To consider priority of projects to progress for recommendation to Council.	
39	Date of next meeting	
	<ul style="list-style-type: none"> To note that the next scheduled meeting will be held at 10am on 07.03.22. To agree to hold an additional meeting at 10am on 13.12.22 for the purpose of deciding the precept recommendation to be made to Council in January 2023. 	

Signed

A Kunaj
Council Manager

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26 October 2022

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Core Members of the Committee: Councillors Jones, Hudspeth, Jackson, Kynaston and Wastell